

Mayor & Board of Aldermen
Betty Brazelton Community Center
March 18, 2014 – 7:00 p.m.
Minutes

1. Call to Order

Mayor Gene Schoonover called the meeting to order at 7:00 p.m., Tuesday, March 18, 2014. Mayor Schoonover led the pledge to the flag.

2. Roll Call

Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass answered roll call. Others present were Dwight Adkison, Glen Garton, Don Moore and Susie Freece.

3. Candidate For Collector – Michelle Wells

Michelle Wells was present to introduce herself as a candidate for County Collector. Michelle outlined some of the changes she would like to make.

4. Approve Meeting Agenda

Alderman Gerald Snodgrass moved to approve the meeting agenda. Alderman David Peters seconded the motion that passed by the following vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

5. Minutes of February 18, 2014 Regular Meeting

Alderman Gerald Snodgrass moved to approve the regular meeting minutes of February 18, 2014. Alderman Cindy Weers seconded the motion that passed by the following vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

6. February Financial Report

Alderman Gerald Snodgrass moved to approve the February financial report. Alderman Cindy Weers seconded the motion that passed by the following vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

7. February Invoice/Check Listing

Alderman Cindy Weers moved to approve the invoice/check listing for February. Alderman Susan Pryor seconded the motion that passed by the

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following vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

8. Reports -- Report were presented for information.

- a. Water System – Jeff Jones, Decker Construction
- b. Police – Police Chief Glen Garton
- c. Public Works – Dwight Adkison
- d. City Administrator – Don Moore

9. City Employee Job Descriptions

Job descriptions were included in the information book for the board to review. Board members mentioned different ideas on how the job descriptions should be written including inter net examples.

10. Utility Billing Program

Alderman Gerald Snodgrass moved to accept the proposal for Ubmax a web based water billing system. Alderman Susan Pryor seconded the motion that passed by the following roll call vote. Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

11. Safe Routes to School Grant Status

Snyder and Associates Engineers have submitted the documentation to MoDOT showing the project constructing the South Street sidewalk east of 33 Highway to Mark Street and removing the section from Oak to South Street on the west side of the highway. Superintendent Chris Fine has implied that the school district would be willing to help with some costs of the sidewalk to the elementary school.

12. Sewer Main

Note: Alderman David Peters excused himself from this discussion since the blockage occurred at his residence at 401 Elm Street.

There was a sewer blockage on Maple Street between Oak and Clinton Streets. Ace Pipe Cleaning was called to clear the blockage and clean the line. The jetter was also used to clean the sewer main on Plattsburg Street between Elm and Ash Streets where there is a sag in the line that can allow material to collect.

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During this process water was expelled from the stool in two bathrooms at 401 Elm Street creating a mess. No other residents in that area reported a problem. City Administrator Don Moore said the city needs to find out why pressure can't be relieved at this address. The City Administrator was asked to have an engineer come and inspect this problem and report at the April meeting.

13. Appointment of Region D Representative

Alderman Cindy Weers moved to approve Mayor Schoonover's recommendation to appoint Jim Andrews the City of Lathrop's Region D Representative. Alderman Gerald Snodgrass seconded the motion that passed by the following vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

14. City Hall Code Book – Code Book Updates

The City Hall's updated Code Book has been switched with another Code Book that has not kept up with new updates. It is not known who exchanged the office Code Book for one that was not up to date and not in the correct order.

15. Sewer Rate Increase

Mayor Schoonover asked the Board of Aldermen to consider an increase in customer sewer usage rates by \$1.00, making it \$3.00 per 1,000 gallons after the first thousand gallons. Alderman Cindy Weers moved to increase the sewer usage fee from \$2.00 to \$3.00 with the first thousand gallons to remain the same at \$10.00. Alderman Gerald Snodgrass seconded the motion that passed by the following vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

The City Attorney will be asked to provide an ordinance reflecting the increase.

16. Caution Signs – Children Playing

Mayor Schoonover is designated as the Traffic Engineer and will check with the Public Works Department to see where the signs are needed.

17. Public Participation

Randy Wilson raised concern about the lights not working on the basketball court in the City Park and asking if city workers could turn them on and off.

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The lights are working and whoever uses the basketball court is responsible for turning them on and off at the pole by the court.

Mr. Wilson also stated he was told by a member of the Park Board that their board couldn't spend any money to do anything unless it was approved by the Board of Aldermen and he felt changes should be made so this wasn't the case. It was later found out by the City Administrator that the individual Mr. Wilson quoted was not a member of the Park Board. The Park Board operates under rules outlined in the Missouri State Statutes.

18. Mayor Comments

19. Aldermen Comments

20. Adjourn

Alderman Gerald Snodgrass made the motion to adjourn. Alderman David Peters seconded the motion that passed by the following vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

Approved this 15th day of April, 2014.


Gene Schoonover, Mayor

Attest:


Susie Freece, CMC