

Mayor & Board of Aldermen
Betty Brazelton Community Center
February 18, 2014 – 7:00 p.m.
Minutes

1. Call to Order

Mayor Gene Schoonover called the meeting to order at 7:00 p.m. on Tuesday, February 18, 2014. Mayor Schoonover led the pledge to the flag.

2. Roll Call

Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass answered roll call. Other city personnel present were Dwight Adkison, Glen Garton, Joseph Gagnon, Don Moore and Susie Freece.

3. Meeting Approve Agenda

Alderman Gerald Snodgrass moved to approve the meeting agenda. Alderman Cindy Weers seconded the motion that passed by the following vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

4. Minutes of January 21, 2014 Regular Meeting

Alderman Cindy Weers moved to approve the minutes of the regular meeting on January 21, 2014. Alderman Gerald Snodgrass seconded the motion that passed by the following vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

5. January Financial Report

Alderman Gerald Snodgrass moved to approve the January financial report. Alderman David Peters seconded the motion that passed by the following vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

6. January Invoice/Check Listing

Alderman Cindy Weers moved to approve the January invoice/check listing. Alderman David Peters seconded the motion that passed by the following vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

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7. **Reports** – Reports presented for information.
 - a. Water System – Jeff Jones, Decker Construction
 - b. Police – Chief Glen Garton
 - c. Public Works – Dwight Adkison
 - d. City Administrator – Don Moore

8. Performance Evaluation Criteria

Alderman Gerald Snodgrass moved to adopt the performance review policies outlining the process for employee job evaluations, as corrected, to be done by the employee's supervisor. Alderman Cindy Weers seconded the motion that passed by the following roll call vote. Aye: Aldermen Gerald Snodgrass, David Peters, Cindy Weers and Susan Pryor. Nay: none.

9. Water Committee Report – no report

10. Building Inspector

Alderman Gerald Snodgrass made the motion to hire Mike Harris as Building Inspector stipulating that all documents need to be stored at City Hall. Alderman David Peters seconded the motion that passed by the following roll call vote. Aye: Alderman Gerald Snodgrass, David Peters, Cindy Weers and Susan Pryor. Nay: none.

11. Safe Routes to School Grant Status

Don Moore updated the Mayor and Board of Aldermen on the status of the grant with a total cost of the entire project being \$362,557.00 which does not include any surveying or engineering costs. When removing the South Street section east of Russell Street the estimated cost which includes the engineering costs is \$323,777.75 still well above the grant amount. Engineers have estimated the cost after removing the entire South Street section east of 33 Highway would be a total of \$240,931.99. Chris Fine, Superintendent is concerned about removing the section of sidewalk on South Street. The school may be interested in helping financially in order to keep the South Street sidewalks. The City Administrator has asked Snyder and Associates Engineers to look at constructing the South Street sidewalk east of 33 Highway and removing the section from Oak to South Streets on the west side of 33 Highway to see if numbers would be within the grant amount.

12. Ordinance No. 1254 - Establish/Maintain User Charge System

Mayor Gene Schoonover asked for a motion for the first reading of Ordinance No. 1254, being an ordinance to establish and maintain a user charge system in the City of Lathrop to provide funds required to pay for all expenses associated with the City's water system. Alderman Gerald Snodgrass moved to approve the first reading. Alderman David Peters seconded the motion that passed by the following roll call vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none. Alderman David Peters moved to place the ordinance on its final passage. Alderman Gerald Snodgrass seconded the motion that passed by the following roll call vote. Aye: Aldermen Gerald Snodgrass, David Peters, Cindy Weers and Susan Pryor. Nay: none.

13. Discuss Ordinance Establishing Criteria for Remodeling

A discussion on establishing criteria for issuing permits for remodeling resulted in asking Don Moore to meet with the building inspector and discuss what remodeling issues would require a permit.

14. Snow Removal/Upkeep of Downtown Sidewalks

Mayor Schoonover brought up an issue regarding snow being left on sidewalks downtown after a snowstorm. Cleaning off sidewalks is the responsibility of the business owner. Some owners are present in the businesses on Oak Street and do remove the snow. The sidewalks in front of several buildings downtown are not being cleaned off by the owners. Mayor Schoonover and Alderman Gerald Snodgrass have discussed treating this issue similar to the guidelines for tall grass where the city does the cleaning up and then the City sends a bill to the business owner for the services performed. City Attorney Joseph Gagnon said the city has the authority to do so but doesn't have the code in place at the present time to enforce. The city intends to look further into this issue.

15. Employee Health Insurance Renewal

The renewal quote for health insurance for city employees has been received and as long as no changes are made the policy remains the same. Alderman Gerald Snodgrass moved to renew the employee health insurance with United Healthcare. Alderman David Peters seconded the motion that passed by the following roll call vote. Aye: Alderman Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

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16. Public Participation

Leonard Eads spoke during the public participation portion of the meeting regarding a closed Sunshine Law complaint he made against members of the Board of Aldermen.

17. Mayor Comments

18. Aldermen Comments

Alderman Peters asked the City Administrator about his blog on the city's web page.

19. Forum for Candidates for Office

Don Moore informed the Board of Aldermen that Superintendent Chris Fine had invited any person running for office in the April 8th General Election to participate in the March Candidate Forum sponsored by the school. It is up to each candidate if they want to participate.

20. Adjourn

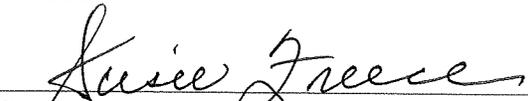
Alderman Gerald Snodgrass moved to adjourn. Alderman David Peters seconded the motion that passed by the following vote. Aye: Aldermen Susan Pryor, Cindy Weers, David Peters and Gerald Snodgrass. Nay: none.

Approved this 18th day of March, 2014.



Gene Schoonover, Mayor

Attest:



Susie Freece, CMC